



2017 Food Court Vendor Application

Replenish Ministries Inc. is hosting its 3rd annual event, Replenish Festival July 7th through 9th in Floyd, Virginia. We would like to extend to you the opportunity to participate in this year's Food Court. Reservations are for a limited number of booths in the Food Court it will be on a first- come first-served basis. The fees for the booths are noted below.

The available booths measure 20x20. Tents for food vendors are required per health department regulations. You must supply your own tent. If you require more space, you may rent 2 booths. Due to the necessity of making advance arrangements, we are setting a deadline for applications for May 1st 2017. Each application must include a copy of your insurance form verifying current liability coverage. Also if you are a mobile food truck you must supply us with your mobile food license, and proof of insurance. Along with a check made to Replenish Ministries Inc. All food vendors will be selected by the coordinator based on the food needs. **Please note: no food vendor will be allowed to sell water or soda. Replenish Festival will be selling water and soda at the Replenish Store.**

All Food vendors must be ready for inspection by 10:00am Saturday and ready to sell food by Saturday July 8th at 12noon. Vendors must commit to all day Saturday from 12:00noon 12pm. Unless other arrangements are made with the coordinator. All Food Vendors may leave after the event on Saturday night. We are only asking for one or two breakfast vendors to stay for Sunday morning, to accommodate those camping and the church service.

Food Vendor Fees:

- \$40 to the Floyd County Health Department
- \$100 to Replenish Ministries, Inc. per 20x20 spaces with electricity and water

Two 300 gallon gray water tanks will be available for all the food vendors.

EXCLUSIVE FOOD SALES: If there is, for some reason an overlap in food type, you will be notified. We will do our best to eliminate food overlap.

HEALTH DEPARTMENT REGULATIONS

No Exceptions!

You must be set up for inspection by 10am July 8th! If the health inspector leaves and you have not been inspected, you will not be permitted to sell food. The Health Department requires each vendor to submit an application for a temporary food permit, unless you are a mobile unit.

The Health Department WILL be inspecting each vendor's booth. You must meet the Guidelines for Temporary Food Establishments. They will shut down any vendor that fails to meet minimum requirements for proper food handling and preparations. Information and a form for a temporary permit have been provided for your information.



The Tax Authority of the Commonwealth of Virginia requires ALL profit and non-profit organizations to be registered with the State of Virginia and acquire a tax ID number. Each vendor is responsible for reporting their profits from this event, and it is suggested that you set your food prices accordingly to accommodate sales tax. Electrical and water is available on site for all food vendors. All extension cords and special adapters are the responsibility of the vendor. (110 volt 20amps) available we are limited on (50 amp service 220) first come first serve. If you would like to participate in the Food Court, please complete the application form and return it to the address below as soon as possible.

Signature _____ Date _____

We limit 4 persons per food concession without purchasing tickets. Those four tickets/wristbands will be provided in a vendor packet at the gate with your passes and other information. All other helpers are required to purchase an event ticket.

Make all checks payable to: **"Replenish Ministries Inc."** & send it to **P.O. Box 1, Indian Valley, VA 24105**

Name of Applicant _____

Name of Food Establishment: _____

Address: _____ State: _____ Zip _____

Telephone: (____) _____ E-mail Address: _____

Food Sold: _____

You will only be able to sell those items you have listed above.

Number of requested booths: _____

Status (check one) Profit Non-Profit (you must attach proof of non-profit)

Tax ID#: _____

Liability Insurance Carrier: _____

Amount of Coverage: _____

PO BOX 1 ★ Indian Valley, VA ★ 24105 ★ 540-267-6763



You must attach verification of coverage and Replenish Ministries, Inc. must be name certificate holder.

(Business) Address: _____ State: _____ Zip: _____

Do you require electricity? (Check one) Yes No

*If yes, what amperage will you need? _____

There will be a \$45 service charge for Returned Checks.

Any questions, contact:

Replenish Ministries, Inc. at (540) 267-6763 or email: info@replenishfest.com

There will be no rain date for Replenish Festival; refunds will be given if event is cancelled.

-----For Office use only do not write below this line -----

Food vendor is authorized to sell: _____

Date application was received: _____ Date Assigned: _____

Tax ID#: _____

Non-Profit: _____

Copy of Insurance: _____

Application fee Amount: Check#: _____

Booth#: _____

Amount Paid \$ _____